

HANOVER TOWN COUNCIL
DECEMBER 5, 2023 6:00 P.M.
HANOVER COMMUNITY CENTER
200 SPRUCE LANE HANOVER, IN 47243

Town officials present were: President Debbie Kroger, Councilmembers Treva Shelton, Ben Sommer, Tim Buxton; Clerk Treasurer Coby Cloud and Town Attorney Devon Sharpe. Kenny Garrett was absent

CALL TO ORDER: President Kroger called the meeting to order at 6:00 p.m. and invited all present to stand and join in reciting the Pledge of Allegiance

AUDIENCE CALL: None

REVIEW OF MINUTES: Councilmember Sommer made a motion to approve the minutes of the November 21, 2023 meeting as submitted. Councilmember Buxton seconded the motion. Motion carried 4 to 0

DEPARTMENT HEADS:

Town Marshal Shane Caldwell:

- November stats: 308 service calls, 18 arrests, 197 total traffic stops and 61 written traffic tickets
- The Flock cameras have helped with apprehension of wanted people and other criminal investigations
- Councilmember Shelton made a motion to purchase another So Toxa Mobile Test System to come out of the safety fund. Councilmember Sommer seconded the motion. Motion carried 4 to 0

Superintendent of Streets and Utilities Scott Williams:

- New lift station is going at the sewer plant. Setting concrete today. Still need u v lights
- Councilmember Sommer made a motion to approve \$6,792.00 total to the American Floor Store with two separate bills in the amount of \$6,192.00 from the insurance money for the WIC office and \$600.00 for the kitchen floor to come from the park funds. Councilmember Shelton seconded the motion. Motion carried 4 to 0
- Almost finished with leaf pick-up

Clerk-Treasurer Coby Cloud reported:

- Will be attending a class in Madison on December 18th for Newly Elected Officials
- Will be attending AIM classes in Indianapolis on December 16th, 17th and 18th along with Kimberly Judge and Linda Trapp

OLD BUSINESS:

- Cell Tower to start soon
- Water Tower to start in the spring
- Work to start this week on installation of the poles for lighting at the park
- Five-Year Master Plan's final meeting will be on December 6th. Shelton stated that she will call a plan commission meeting to make a recommendation to the Council
- Work is in progress on fields two and three for the DNR Project
- Still working on the plaques for the park benches
- Kimberly Judge will set up a meeting in January to update the employee handbook
- Cloud received an e-mail from Charter Communications regarding a damaged line by the tennis court which stated that the town was at fault. Cloud and Williams will be getting in touch with them

NEW BUSINESS:

- Councilmember Sommer made a motion to approve a payment in the amount of \$12,250.00 to Blackburn Electric and Contracting for labor. Councilmember Buxton seconded the motion. Motion carried 4 to 0

- Councilmember Sommer made a motion to approve a payment in the amount of \$17,713.32 to Blackburn Electric and Contracting for materials. Councilmember Buxton seconded the motion. Motion carried 4 to 0
- Councilmember Sommer made a motion to approve a payment in the amount of \$22,000.00 to Blackburn Electric and Contracting for construction materials and a lift rental. Councilmember Buxton seconded the motion. Motion carried 4 to 0
- Councilmember Sommer made a motion to approve a payment to All-Phase in the amount of \$40,202.45 for park and tennis lights. Councilmember Buxton seconded the motion. Motion carried 4 to 0
- Councilmember Shelton reported the current members of the Plan Commission have agreed to continue to serve in the following terms:

Beginning January 1, 2024

Terms ending January 1, 2027: Jim Hickerson and Stan Totten

Terms ending January 1, 2028: Ken Kraus Jr and Mandy Taylor

She also recommended that Kenny Garrett, Debbie Kroger and Treva Shelton be reappointed for continuity in the work the Plan Commission is doing with the new subdivision in Hanover

Councilmember Shelton made the motion to reappoint the seven members. Councilmember Sommer seconded the motion. Motion carried 4 to 0

- Councilmember Sommer made a motion to approve Resolution 2023-5, Interlocal Agreement for Employee Insurance benefits between Jefferson County and the Town of Hanover. Councilmember Buxton seconded the motion. Motion carried 4 to 0
- Mr. Sharpe read a letter from the Town of Hanover to MAC Construction to inform them that the electrical company per Wessler Engineering's request will no longer be authorized to work on the Hanover sewer project effective tomorrow

SEWER ADJUSTMENT: Councilmember Sommer made a motion to approve a sewer adjustment for Justin Turpin at 206 Glad Street in the amount of \$250.72 for a pipe and tee under the house that were leaking. Councilmember Buxton seconded the motion. Motion carried 4 to 0

ACCOUNTS PAYABLE VOUCHERS: Councilmember Buxton made a motion to approve the accounts payable vouchers in the amount of \$194,576.67. Councilmember Sommer seconded the motion. Motion carried 4 to 0

ANNOUNCEMENTS:

- Hanover Town Council will meet on Wednesday, December 27, 2023 at 6:00 P.M. at the Hanover Community Center 200 Spruce Lane Hanover, IN 47243
- Tinsel Twinkle Trail has started
- Happy Holidays will be this Saturday from 2pm to 7pm

ADJOURNMENT: Councilmember Shelton made a motion to adjourn the meeting at 6:35 P.M.

Councilmember Sommer seconded the motion

Respectfully Submitted,

Linda Trapp
Linda Trapp, Deputy Clerk

Approved:

Debbie Kroger
Debbie Kroger, President

Attest: Coby Cloud
Coby Cloud, Clerk-Treasurer

HANOVER TOWN COUNCIL
EXECUTIVE SESSION
Hanover Park Community Building
200 Spruce Lane, Hanover IN 47243

Date: December 5, 2023

Time started: 6:42

Time ended: 7:17

Purpose: The purpose of this Executive Session is pursuant to I.C. § 5-14- 1.5-6.1(b)(9) "Discussion of job performance or discipline of individual employees. When an agency holds an Executive Session, any vote on a motion, proposal, resolution, or ordinance must take place in a public meeting. The state does not allow secret ballots."

D-M TB-2nd

IN ATTENDANCE:

Coly Clout
MJE
Teresa Melton
Debbie Kroger
Bryan D. Swan
Tom Bifftm

HANOVER TOWN COUNCIL
EXECUTIVE SESSION
Hanover Park Community Building
200 Spruce Lane, Hanover IN 47243

Date: 12-11-2023

Time started: 5:30

Time ended: 6:20

Purpose: The purpose of this Executive Session is pursuant to I.C. § 5-14- 1.5-6.1(b)(9) "Discussion of job performance or discipline of individual employees. When an agency holds an Executive Session, any vote on a motion, proposal, resolution, or ordinance must take place in a public meeting. The state does not allow secret ballots."

IN ATTENDANCE:

Coly Clark
Andrea Miller
Daniel Kroger
Big D. Dunn
Tom Byler
Scott Dandson

HANOVER TOWN COUNCIL
EXECUTIVE SESSION
Hanover Park Community Building
200 Spruce Lane, Hanover IN 47243

Date: 12-13-2023

Time started: 5:30

Time ended: 6:50

Purpose: The purpose of this Executive Session is pursuant to I.C. § 5-14- 1.5-6.1(b)(9) "Discussion of job performance or discipline of individual employees. When an agency holds an Executive Session, any vote on a motion, proposal, resolution, or ordinance must take place in a public meeting. The state does not allow secret ballots."

IN ATTENDANCE:

Aly
Steve Dalka
Debbie Kroger
Brig D. Sam
Tim B. Sam

Executive Meeting
Job Description

Start - 12:00

Step 2: ✓

on, Kenny Garrett,

Clyde
John D. Brown
Tom B. Brown
Scott Davidson
M. J. Rade

Blake
Shuttle

sion of personnel and

Respectfully Submitted,

Linda Trapp
Linda Trapp, Deputy Clerk

Approved:

Debbie Kroger
Debbie Kroger, President

Attest:

Coby Cloud
Coby Cloud, Clerk-Treasurer

HANOVER TOWN COUNCIL
DECEMBER 27, 2023 6:00 P.M.
HANOVER COMMUNITY CENTER
200 SPRUCE LANE HANOVER, IN 47243

Town officials present were: President Debbie Kroger, Councilmembers Treva Shelton, Kenny Garrett, Ben Sommer and Tim Buxton; Clerk Treasurer Coby Cloud and Town Attorney Devon Sharpe

CALL TO ORDER: President Kroger called the meeting to order at 6:00 p.m. and invited all present to stand and join in reciting the Pledge of Allegiance

AUDIENCE CALL: None

REVIEW OF MINUTES: Councilmember Sommer made a motion to approve the minutes of the December 5, 2023 meeting as submitted. Councilmember Buxton seconded the motion. Motion carried 5 to 0

DEPARTMENT HEADS:

Town Marshal Shane Caldwell reported:

- Stats for 2023: 3,411 calls for service, over 210 arrests, 2011 total traffic stops and a large amount of drug related arrests seizing fentanyl, methamphetamine, legend drugs and other drugs
- Very busy year with 1,000 more calls for service, over 50 more arrests and over 1,000 more traffic stops for 2023 versus 2022
- Clerk Treasurer, Coby Cloud, swore in Reserve Officer, Alex Adams

Superintendent of Streets and Utilities Scott Williams reported:

- Snow trucks are ready
- Recommended to hire two part-time employees, that have already been summer employees, to run the belt press and drive the dump truck to haul sludge
- Councilmember Shelton made a motion to approve to hire Steve Bentz and Eddie Anderson Sr. to each work a total of no more than 20 hours per week at \$15.00 per hour. Councilmember Sommer seconded the motion. Motion carried 5 to 0
- Sale of tractor in April or May

Clerk-Treasurer Coby Cloud reported:

- Received credit hours for attending a training class for newly elected officials in Madison on December 18th
- Will be attending training classes with Kimberly Judge and Linda Trapp in Indianapolis on January 16th, 17th and 18th to receive more credit hours. Town Hall will be closed but the drop box will be available for payments

OLD BUSINESS:

- Cell Tower to start in the spring
- Water Tower to start in spring
- Work in progress for the installation of the poles at the park for lighting
- Five-Year Master Plan should be completed by the end of January
- DNR Project: A work session will be scheduled in January to discuss the other park projects
- Work to continue in January for the park bench project
- A work session will be scheduled in January for the employee handbook

NEW BUSINESS:

- Councilmember Sommer made a motion to approve Ordinance 2023-20, Ordinance Amending Compensation of Elected Officials and Employees of The Town of Hanover. Councilmember Buxton seconded the motion. Motion carried 4 to 1. Councilmember Garrett opposed
- Councilmember Buxton made a motion to approve Ordinance 2023-19, Appropriation of Transfers. President Kroger seconded the motion. Motion carried 5 to 0
- Uniform Conflict of Interest Disclosures Statements are signed
- Councilmember Sommer made a motion to approve Holiday Resolution 2023-6 for 2024. Councilmember Buxton seconded the motion. Motion carried 5 to 0
- Councilmember Sommer made a motion to approve the Park Board and Town Council Meetings for 2024. Councilmember Buxton seconded the motion. Motion carried 5 to 0
- Councilmember Shelton made a motion to approve Devon Sharpe as Town of Hanover's Attorney for 2024. Councilmember Sommer seconded the motion. Motion carried 5 to 0
- Councilmember Shelton made a motion to approve an agreement for Fire Protection with The Hanover Fire Department. Councilmember Buxton seconded the motion. Motion carried 5 to 0
- Councilmember Shelton made a motion to approve an annual lease agreement with the Hanover Trustee. Councilmember Buxton seconded the motion. Motion carried 5 to 0.
- Councilmember Shelton made a motion to appoint Devon Sharpe, Scott Williams, Lawrence Hatton, Treva Shelton, Tim Buxton and Linda Trapp to be members on the Storm Water Advisory Committee. President Kroger seconded the motion. Motion carried 5 to 0
- Councilmember Sommer made a motion to approve a payment of \$261,781.00 to Mac Construction. President Kroger seconded the motion. Motion carried 5 to 0
- Councilmember Sommer made a motion to approve a payment of \$317,141.00 to Mac Construction. Councilmember Buxton seconded the motion. Motion carried 5 to 0
- Councilmember Buxton made a motion to approve a payment in the amount of \$69,082.00 to Wessler Engineering. Councilmember Sommer seconded the motion. Motion carried 5 to 0
- Councilmember Sommer made a motion to approve the job description for the League Director. Councilmember Buxton seconded the motion. Motion carried 4 to 1. Councilmember Garrett opposed. The position is restructured from the Park Director position, to work no more than 29 hours per week with no benefits
- Councilmember Sommer made a motion to approve the job description for the Parks Coordinator. Councilmember Buxton seconded the motion. Motion carried 4 to 1. Councilmember Garrett opposed. The position is restructured from the Event Coordinator position, to work no more than 29 hours per week with no benefits
- Councilmember Shelton made a motion to approve a three- year lease agreement, contingency upon signature, for New Hope Services. Councilmember Sommer seconded the motion. Motion carried 5 to 0

ACCOUNTS PAYABLE VOUCHERS: Councilmember Sommer made a motion to approve the accounts payable vouchers in the amount of \$459,844.79. Councilmember Buxton seconded the motion. Motion carried 5 to 0

ANNOUNCEMENTS:

- Hanover Park Board will meet will on Tuesday, January 2, 2023 at 5:30 P.M. before the Hanover Town Council meeting at 6:00 P.M. at the Hanover Community Center 200 Spruce Lane Hanover, IN 47243
- Town Hall will be closed on Monday, January 1st for New Year's Day

ADJOURNMENT: Councilmember Shelton made a motion to adjourn the meeting at 6:40 P.M.
Councilmember Buxton seconded the motion

Signatures below are for the Hanover Town Council Meeting held on December 27, 2023

Respectfully Submitted,

Linda Trapp
Linda Trapp, Deputy Clerk

Approved:

Debbie Kroger
Debbie Kroger, President

Attest:

Coby Cloud
Coby Cloud, Clerk-Treasurer